

ROLES & RESPONSIBILITIES- SUPERINTENDENT

For the District, in accordance with law, Board policy and regulations, and administrative directives, the superintendent shall be responsible for:

- A. The implementation and results of all academic and non-academic programs.
- B. The evaluation and reporting of student learning and development.
- C. The impact of school climate on the attitude of students toward self, others, school, and education.
- D. The safety, welfare, and conduct of students while participating in school programs or on their way to or from school on transportation provided by the District.
- E. The impact of school climate on the attitude of staff toward the students and parents, toward other staff, the schools, the District, and its programs.
- F. The impact of school climate on the attitude of the parents and the community toward the schools, the District, and its programs.
- G. The selection, assignment, training, performance, professional growth, supervision, evaluation, retention, and discipline of all staff.
- H. The condition of the physical assets including the neatness and cleanliness of the buildings and grounds and the safety, security, and state of maintenance and repair of the buildings, grounds, furnishings, and equipment.
- I. The planning, budgeting, and control of the expenditure of all funds.
- J. The negotiation of contracts with all organized staff groups and the salaries and working conditions of all other District staff.
- K. Additional duties and obligations as assigned by the Board.

ROLES & RESPONSIBILITIES- SCHOOL ASSOCIATE SUPERINTENDENTS

For the assigned schools under their supervision in accordance with law, Board policy and regulations, and administrative directives, the school associate superintendent shall be responsible for:

- A. The implementation and results of all academic and non-academic programs.
- B. The evaluation and reporting of student learning and development.
- C. The impact of school climate on the attitude of students toward self, others, school, and education.
- D. The safety, welfare, and conduct of students while participating in school programs or on their way to or from school on transportation provided by the District.
- E. The impact of school climate on the attitude of staff toward the students and parents, toward other staff, the schools, the District, and its programs.
- F. The impact of school climate on the attitude of the parents and the community toward the schools, the District, and its programs.
- G. The selection, assignment, training, performance, professional growth, supervision, evaluation, retention, and discipline of all staff.
- H. The condition of the physical assets including the neatness and cleanliness of the buildings and grounds and the safety, security, and state of maintenance and repair of the buildings, grounds, furnishings, and equipment, except to the extent that responsibility has been assigned to a department of the District.
- I. The planning, oversight, and control of the expenditure of all funds.
- J. Additional duties and obligations as assigned by the superintendent.

ROLES & RESPONSIBILITIES- PRINCIPALS

For the school, in accordance with law, Board policy and regulations, and administrative directives, the principal shall be responsible for:

- A. The implementation and results of all academic and non-academic programs.
- B. The evaluation and reporting of student learning and development.
- C. The impact of school climate on the attitude of students toward self, others, school, and learning.
- D. The safety, welfare, and conduct of students while participating in school programs or on their way to or from school on transportation provided by the District.
- E. The impact of school climate on the attitude of staff toward the students and parents, toward other staff, the schools, the District, and its programs.
- F. The impact of school climate on the attitude of the parents and the community toward the school, the District, and its programs.
- G. The selection, assignment, training, performance, professional growth, supervision, evaluation, retention, and discipline of all staff.
- H. The condition of the physical assets, including the neatness and cleanliness of the buildings and grounds and the safety, security, and state of maintenance and repair of the buildings, grounds, furnishings, and equipment, except to the extent that responsibility has been assigned to a department of the District.
- I. The planning and control of the expenditure of school funds.
- J. Additional duties and obligations as assigned by the school associate superintendent.

ROLES & RESPONSIBILITIES- SERVICES AND CENTRAL SUPPORT

For departments, divisions, and units providing services and central support, in accordance with law, Board policy and regulations, and administrative directives, the department/division/unit head shall be responsible for:

- A. The implementation and results of all department/division/unit programs.
- B. The evaluation and reporting of outcomes of department/division/unit programs.
- C. The quality of services provided to schools and the District.
- D. The timeliness of services provided to schools and the District.
- E. The quality of oversight, recommendations, and guidance to the superintendent to comply with law, policy, regulations, and administrative directives.
- F. The impact of department/division/unit climate on the attitude of stakeholders served, including students, staff, parents, and/or the community, toward the department/division/unit, the District, and its programs.
- G. The selection, assignment, training, performance, professional growth, supervision, evaluation, retention, and discipline of all staff.
- H. The condition of physical assets including the neatness and cleanliness of the building and grounds and the safety, security, and state of maintenance and repair of buildings, grounds, furnishings, and equipment, except to the extent that responsibility has been assigned to another department of the District.
- I. The planning and control of the expenditure of funds.
- J. Additional duties and obligations assigned by the superintendent.