Minutes
Boulder City High School
School Organizational Team Meeting
VIA Google Meet
Wednesday, October 7, 2026
3:30 p.m.

School Organizational Team Members:
Carrie Fisher, Licensed Member
Joanna Strachan, Licensed Member
Jason Carter, Support Staff Member
Santana Harper, Parent Member
Lindsay Somerhalder, Parent Member
Rachelle Steckelberg, Parent Member
Bridget Terrill, Parent Member
Brooklyn Koster, Student Member
Amy Wagner, Principal

1.0 Welcome & Role Call

1.1 Roll Call: All members present except Bridget Terrill and Brooklyn Koster.

1.2 Approval of Previous Minutes: Minutes from the September meeting were shared with all members and approved.

2.0 General Discussion

2.1 Function of the School Organization Team: Principal Wagner presented an overview of the SOT's purpose, membership, and responsibilities. The presentation addressed the team's role in advising and assisting the principal with the School Plan of Operation, which includes the School Performance Plan and school budget. Members reviewed the annual term of service and the CCSD SOT training resources. Additionally, Principal Wagner showed the SOT Budget Video created by the district.

2.2 Selection of Chair: The team discussed the Chair's responsibility to lead meetings. Joanna Strachan was voted to serve as Chair. Other members who were considered for this position: Carrie Fisher and Santana Harper.

2.3 Selection of Vice Chair: The team discussed selection of a Vice Chair. Carrie Fisher was nominated to serve as Vice Chair. Other members who were considered for this position: Santana Harper.

2.4 Minutes. The team discussed assigning a Secretary to record meeting minutes. Rachelle Steckelberg and Santana Harper were selected to take minutes.

2.5 Agendas: The team discussed responsibility for preparing future meeting agendas. Members were encouraged to notify the principal of items they would like added to an agenda or propose items during meetings for a future agenda.

2.6 Meeting Announcements: The team discussed responsibility for posting meeting announcements, agendas, and minutes and considered future meeting dates and times. The principal will be responsible for posting meeting agendas and minutes.

2.7 Team Norms:The team discussed expectations for participation, listening, respectful disagreement, and working together.

2.8 Meeting Procedures: The team discussed procedures for conducting meetings, including motions, voting, and public comment.

2.9 Present the School Plan of Operation: Principal Wagner presented the School Plan of Operation for review and reapproval. The budget presentation addressed the following updates:

- Emergency funding relief: The presentation outlined short-term relief from October 2026 through February 2027 intended to prevent mid-year staff layoffs. CCSD's stated priorities were to restore positions eliminated during fall budget cuts where feasible, restore reduced support professional hours, and use all emergency funds during the current school year.
- Custodial allocation: Cleaning schedules were provided to the Budget department in December of 2025. A January 2026 assessment confirmed one Head Custodian III and three 8-hour night staff positions. The School Allocation workbook did not yet reflect the corrected allocation. The Budget department directed BCHS to submit an Additional Funding form requesting funding for the difference, after which Budget would review the request and determine the appropriate action.
- Assistant Principal Sharp presented the key components of the School Improvement Plan, Act 2: Navigating Our Course, reviewing goals focused on student success, adult learning culture, and connectedness. She shared data related to each goal, outlined strategies currently being implemented, and identified specific next actions to support progress toward achieving the goals. Several team members expressed concern about using the ACT as the measure of progress toward our student achievement goal as many juniors do not understand the significance of the test for our school.

2.10 Conduct vote for Approval of School Plan of Operation. The team voted to approve the School Plan of Operation for the 2026–2027 school year. The School Plan of Operation was unanimously approved by the voting members present.

2.11 Public Service Announcement of Health and School Safety Tools **Video:** All members viewed the video provided by the district on health and school safety tools at each school.

3.0 Information

3.1 Next Meeting. Our next meeting will be held virtually on November 18, 2026 and the team had no ideas to add to the agenda for that meeting.

4.0 Public Comment Period (2 minutes per person): There were no public comments.

The meeting was adjourned at 4:33pm.